

# **BYLAWS OF THE KANSAS ACOUSTIC ARTS ASSOCIATION**

## **ARTICLE I**

### **Name**

1. The name of this organization shall be the Kansas Acoustic Arts Association and in this document, hereafter to be referred to as KAAA.

## **ARTICLE II**

### **Not for Profit Association**

1. The KAAA is a membership which shall conduct their meetings using Robert's Rules of Order.
2. All property of this association shall be dedicated to educational and fraternal purposes. Upon dissolution of this association and after providing for debts of the organization any remaining assets will be distributed to a non-profit fund or organization which has established itself to the public as such fund or organization.

## **ARTICLE III**

### **Purpose**

1. The purpose for which this association is formed:
  - a) To preserve acoustic music as an American art form.
  - b) To promote acoustic music in our area.
  - c) To educate those interested in acoustic music and instruments.
  - d) To provide educational opportunities to those wishing to learn and perform acoustic music.
  - e) To gather support for the KAAA and its members in order to promote acoustic music.

## **ARTICLE IV**

### **Address**

1. The area to be served by this association shall be Kansas and the surrounding contiguous states. The mailing address shall be Kansas Acoustic Arts Assn., P.O. Box 1333, Derby, KS 67037-1333.

## **ARTICLE V**

### **Membership**

1. Membership is open to all persons upon payment of dues as established by the Board.

ARTICLE VI  
Officers

1. The affairs of this association shall be managed by the Board of Directors consisting of no less than ten (10) people, five (5) of whom shall be the officers (President, Vice President, Secretary, Treasurer and Editor). The remaining Board members shall be from the membership at large.
2. The Board of Directors of this association shall be elected by its members and will hold office for two (2) years. Terms shall be staggered so as to not elect a whole Board at once.
3. The President, or in his absence the Vice President, shall preside at all meetings of members and of the Board of Directors, serve as Events Chair and shall perform all duties usually performed by a presiding officer.
4. The Secretary shall attend all meetings of the Board of Directors and all annual or special meetings of members and shall record all minutes and votes of the proceedings. The Secretary shall serve as Membership Chair and assume all responsibility for all other duties pursuant to this position.
5. The Treasurer shall have custody of all funds of the association and shall keep full and accurate accounts of all receipts, disbursements, and deposits. The Treasurer shall serve as Ways and Means Chair and render to the Board of Directors whenever necessary an account of all transactions and of the financial condition of the association.
6. The Editor shall be responsible for generation of the bi-monthly association newsletter and serve as Publicity Chair.

ARTICLE VII  
Executive Board and Elections

1. The nominating committee shall consist of four (4) members: one shall be the Membership Chair and three (3) shall be elected from the membership. It shall be the duty of this committee to nominate candidates for the following term. Committee process shall involve nomination, second and affirmative vote to place name on ballot.
2. Voting will be accomplished by sending ballots to the members in the newsletter. Voting will be in September and the successful candidate(s) will assume responsibility of office on October 1<sup>st</sup>.

ARTICLE VIII  
Meetings of the Board

1. The Board of Directors shall meet at least bi-monthly. In the event it is necessary to re-schedule, meeting will be held within two (2) weeks of original scheduled date. Minutes from these meetings shall be available to any member wishing to see them.
2. In the event a special meeting may need to be called, the Directors will be notified no less than seven (7) days prior to the meeting and shall also be notified as to the purpose of the called meeting.
3. The presence in person, or in conference, of no less than four (4) Directors is required and shall constitute a quorum. Action by a majority of Directors where a quorum is present shall be the action of the Directors of the association.

ARTICLE IX  
Meetings, Notices, Quorums

1. The annual general membership meeting shall be scheduled by the Board of Directors providing thirty (30) days advance notice to membership in the newsletter.
2. Special meetings of the membership for any purpose shall be called pursuant to a resolution of the Board of Directors and shall be called by a request in writing of one-third (1/3) of the Board of Directors, or the written request of ten (10) members of the association. Such requests must state the purpose for the proposed meeting. Business at all special meetings will be confined to the subjects stated in the request.
3. Those members of the association present shall constitute a quorum.
4. Any action by a majority of members where a quorum is present shall be the action of the members of the association.

ARTICLE X  
Committees

1. The Membership Chair will maintain records of members' names, addresses, phone numbers, and any other necessary data and provide this information for mailing purposes.
2. The Editor will oversee the Publicity Committee whose job it will be to promote all activities and events sponsored by the association.

3. A Program Committee will consist of three (3) members of the Board of Directors. The Program Committee will be responsible for planning events, entertainment for festivals, acquiring locations for events, and negotiating pay for entertainment subject to Board approval.
4. The President shall, when needed, appoint such standing or special committees as authorized by the Board of Directors. All acts of such committees shall be subject to approval of the Board of Directors.
5. The Chairpersons for each committee shall be encouraged to attend and advise at all meetings of the Board of Directors.

ARTICLE XI  
Vacancies

1. All vacancies on the Board of Directors, whether caused by failure to elect, resignation, election to officer status, death, or otherwise, may be filled by vote of the Board of Directors.

ARTICLE XII  
Twelve Month Reporting Period

1. The twelve month organizational period of this association shall commence on January 1 and end on December 31.

ARTICLE XIII  
Amendments

1. The Bylaws may be amended at any meeting of the Board of Directors by an affirmative vote of two-thirds (2/3) of the elected Board members.
2. Any amendments, alterations, changes, additions, or deletions from these bylaws shall be consistent with the preceding articles adopted by the members of this association.